



Minutes

November 4, 2018

Welcome – Debbie Clary, *Chair called the meeting to order at 2PM.*

In attendance: Wes Westmoreland, Betsy Harnage, Pauline Cahill, Steve Grinton, Debbie Clary, Robert Brown, Shelly Bullard and Mike Jackson – Parent Liaison were in attendance.

Conflict of Interest Statement *In accordance with the State Government Ethics Act, it is the duty of every board member to avoid both conflicts of interest and appearances of conflict. If any board member has any known conflict of interest or appearance of conflict with respect to any matters coming before the board today, please identify the conflict or appearance of conflict at this time, and refrain from any participation in the particular matter involved.*

Adoption of Agenda *Adoption of Agenda with adoption Motion made by Wes Westmoreland and 2nd by Betsy Harnage All Approved.*

Approval of Minutes *Betsy Harnage made a motion to approve the minutes of the October Meeting, Wes Westmoreland seconded the motion and the minutes were approved by the board.*

Public Comments *Persons wishing to appear before the Board during this portion of the meeting should register their name and the subject they wish to address with the Secretary prior to the beginning of the meeting. Each presentation will be limited to three (3) minutes. The Board is interested in hearing your concerns, yet speakers should not expect comment, action, or deliberation on subject matter brought up during the public comment segment. Topics requiring further investigation will be referred to the appropriate board committee. **No one from the public was in attendance.***

Headmaster Report *Mr. Robert Brown presented the headmaster report as provided.*

Faculty:

USDA appears to be in a holding pattern in regards to moving forward with the storage building or anything else related to this phase of construction. In terms of facility issues at the 3-12 campus we have had four drain lines from HVAC units clog and require servicing. The roof on the 3-12 campus leaked in several places during Hurricane Florence, and again during the last hurricane. The leaks have reportedly been repaired - but leaked AGAIN during the heavy rains on Oct 26. The ceiling tiles were been replaced prior to the last rain storm but the paint and dry wall issues caused by water intrusion have not been repaired at this time. The flashing on the new roof at the K-2 campus has been replaced due to improper materials being used at installation.

Curriculum and Academics:

Our elementary guidance counselor will be presenting a monthly series of character education lessons to students that utilize our core values found in the student/parent handbook. This will allow us to continually

teach and build these values and characteristics throughout elementary and middle school. Please see the Academic Changes handout for information about what the school has been doing to improve student achievement and test scores. However, there are a couple of things to highlight:

- *While student numbers climbed in 2017-2018, the academic growth trend was reversed due to the changes we began during the last school year.*
- *RtA Re-Test showed the highest growth yet. 40% passed and a total of 33% earned a level 4.*
- *We had an 11% increase in BOG scores from 2017 to 2018 - that is a very large increase year to year.*
- *Running Records data at the K-2 level shows tremendous growth.*

Professional Development:

Held two professional development sessions on Friday, October 26. One was "Designing Engaging Instruction" by Melissa Sykes of the NTSP. This was a very hands-on session that taught and honed methods that could be put into the classroom the following day. The end result is that teachers have some additional tools to use as part of their teaching methodologies. The second session was on Ready Math and iReady. This was the second of a three-part PD series on these programs. Teachers were able to ask questions and get useful and useable answers to questions they had about the curriculum, its structure, and pacing. The teachers have adapted extremely well to the new math program and have had very good things to say now that we are Y. of the way through the school year.

Legal/ DPI:

There have been no updates or requests for more information on the Charter Performance Framework. The initial ADM for 2019-2020 is due on November 8. 1000 students in 2019-2020 will put us right on the 10- year projection. Our BTSP that was approved by the board at our October meeting has been approved by the state.

Community Relations:

Attended the CCC Board of Visitors meeting on October 23rd at the LeGrand Center as well as the annual Charter Leadership Conference.

Testing:

We will begin NC Check-In testing beginning November 13th for grades 3-8. It will take just over a week to complete the testing with accommodations. These tests will provide the school with additional data that will be analyzed and used to make necessary changes to the instructional program with the goal of increasing student achievement and test scores. The Pre-ACT will be administered to freshmen at the same time as the NC Check-Ins for 61h-8th grade.

Exceptional Children:

At present, just a bit over 10% of PCA students are served by IEP's or 504 plans. This is relatively unchanged from the beginning of the school year. (6.9% IEP and 3.4% 504's)

Attendance:

For the month of October attendance averaged just over 98%. We suspect that this number will decline a few percentage points in the next couple of months with flu season approaching.

Human Resources:

Interviews of candidates for the administration position have concluded. There are several options available, depending on which way the board wishes to go. Mrs. Brooks has taken over testing and I have taken over Mrs. Muller's other responsibilities in the interim. A flu shot clinic was held for faculty and staff on October 26th.

Financial:

Please see the budget reports for the month. Based on where the budget is currently, we will not have to make any adjustments until early spring. The school received a reimbursement from the USDA for items that the school purchased during the construction phase for \$167,628.78- this should go to the bottom line of the budget for 2017-2018. Our first annual mortgage payment on the 3-12 campus will come on November 17 in the amount of \$608,790. This payment will be electronically debited from our primary checking account.

Athletics:

Our fall athletics programs have ended. The volleyball teams had a great season with the JV team coming in second place in the tournament. The soccer team played well and won a number of games/matches, including against Cherryville. Basketball tryouts have concluded with three teams selected and currently practicing. Swimming has also held tryouts and has begun practicing at the Dover YMCA.

Athletic Booster Club:

Please see attached information provided by the Athletic Booster Club from their meeting held on 10/30/18.

Enrollment:

Enrollment as of 10/30/18:

<i>Grade</i>	<i>Students</i>
<i>Kindergarten</i>	<i>113</i>
<i>First</i>	<i>109</i>
<i>Second</i>	<i>96</i>
<i>Third</i>	<i>97</i>
<i>Fourth</i>	<i>92</i>
<i>Fifth</i>	<i>90</i>
<i>Sixth</i>	<i>58</i>
<i>Seventh</i>	<i>55</i>
<i>Eighth</i>	<i>56</i>
<i>Ninth</i>	<i>46</i>
<i>Tenth</i>	<i>39</i>
<i>Eleventh</i>	<i>28</i>
<i>Totals</i>	<i>879</i>

We have had several more withdrawals at this point in the school year than in the past. In talking with parents there are a couple of common reasons for leaving PCA. One reason is that their child is not performing grade-wise, and the other is transportation. We have had a couple move out of state- but most have been due to poor achievement or transportation. Readmission letters will be mailed when report cards go home.

We have received 36 applications for the 2019-2020 school year. The pattern of applications is what we want to see and bodes well for the upcoming enrollment season and lottery.

Current Applications for 2019-2020:

<i>Grade</i>	<i>Students</i>
<i>Kindergarten</i>	<i>16</i>
<i>First</i>	<i>1</i>
<i>Second</i>	<i>0</i>
<i>Third</i>	<i>2</i>
<i>Fourth</i>	<i>3</i>
<i>Fifth</i>	<i>6</i>
<i>Sixth</i>	<i>1</i>
<i>Seventh</i>	<i>0</i>
<i>Eighth</i>	<i>1</i>
<i>Ninth</i>	<i>2</i>
<i>Tenth</i>	<i>0</i>
<i>Eleventh</i>	<i>1</i>
<i>Twelfth</i>	<i>0</i>
<i>Unknown</i>	<i>3</i>
<i>Totals</i>	<i>36</i>

Upcoming Events:

- Book Fair at 3-12 Campus Nov 5-9
- Spirit Week Nov 5-9
- Rotary Dictionaries (3'd) Nov 8
- PEAK Holiday Galleria {3-12} Nov 10
- Veterans Day/Armistice Day Nov 12
- NC Check-In Testing Nov 13 – Nov 16
- Pre-ACT Nov 14
- Running Records {3-5} Nov 13 – Nov 20
- Thanksgiving Break Nov 21 – Nov 23
- PEAK Holiday Galleria {K-2} Dec 1

Wes made a motion to go to closed session and Betsy 2nd motion. Motion approved.

Closed Session: Legal Matter: *Closed session pursuant to NC GS. 143-318.11(a) (1) To prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of the United States, or not considered a public record within the meaning of Chapter 132 of the General Statutes.*

Wes made a motion to come out of closed session and Betsy seconded. Motion approved.

Steve made a motion to go back into open session and Betsy seconded. Motion approved

Vote: No action to vote on.

Dean of Elementary Education. *Dr. Shelly Bullard gave her report as presented to the board.*

Action Items:

- None

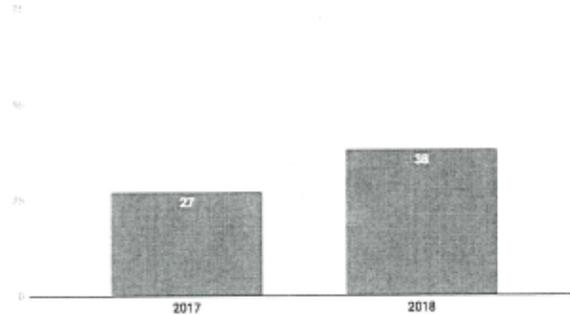
Attendance

- To date, the average daily attendance for students enrolled in K-11 is 98.1%.

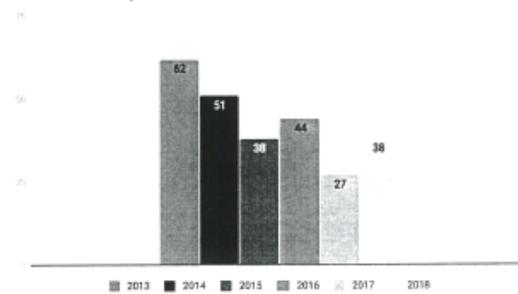
K-2 Curriculum and Instruction:

- **Beginning Of Grade 3 Assessment (BOG)**
 - The majority of beginning third-grade students are not expected to demonstrate third-grade reading proficiency (score a Level 3, 4, or 5) on the BOG3 Test because they have not yet received third-grade reading instruction. However, if a student scored Achievement Level 3 or higher on the BOG3 Test, his/her score satisfies the promotion requirements of the Read to Achieve Program legislation. (NCDPI, 8/20/18)

BOG Growth



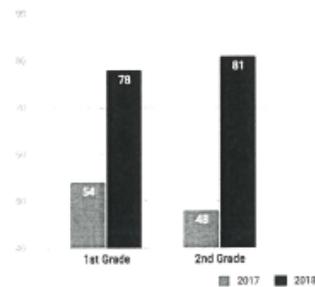
BOG - Proficiency



- **Running Records**

- At this time, 79.5% of first and second grade students are reading AT or ABOVE grade level expectations for the beginning of the year. This is compared to 51% last year (2017). As the year moves on and the grade level proficiency expectations rise, we will need to keep an eye on these results to be sure are students continue to grow.

BOY Running Record Comparison



- **Read to Achieve**

- We had 15 students who were promoted to 4th grade with a retained reading label (per Read to Achieve requirements). These students are required to retake the assessment prior to November 1.
- Six out of the fifteen students (40%) who took the Read to Achieve test reached proficiency. For those six students, the retained reading label will be removed.

- For the non-proficient students, the retained reading label remains. These students will continue with intensive reading support through reading small group instruction and Leveled Literacy Intervention. They also continue to have the opportunity to show proficiency on our alternative reading assessment (iReady).
- **Kindergarten Continent Cafe**
 - Kindergarten hosted their annual Continent Cafe on Thursday, October 25, to wrap up their study of the continents. We had 40 parents volunteer to help with this event. Each of the 7 continents were represented with food to try, a craft or activity and a story.
- **National Theater for Children**
 - The National Theater for Children will visit the K-2 campus November 8 to present a free program for our students. This theater group presents engaging programs that are entertaining and also align with state educational standards (Language Arts and Science Standards K-2). We will be seeing *Showdown at Resource Ranch*, which is a program about energy.

Upcoming Activities

- November 6 - Good News Club
- November 8 - PEAK Meeting at K-2 Campus
- November 8 - National Theater for Children visit K-2 campus
- November 13 - Good News Club
- November 16 - PEAK Teacher Luncheon
- November 21 - 23 - No School
- November 26 - PEAK Board Meeting at K-2 Campus
- November 27 - Kindergarten Field Trip - Discovery Place, Huntersville
- December 1 - PEAK Holiday Galleria
- December 4 - 1st & 2nd Grade Winter Musical
- December 4 - Progress Reports
- December 4 - Good News Club
- December 6 - 1st Grade - Kid Senses Planetarium at K-2 campus

Reports from Committees *(as necessary)*

Finance- Operations & Personnel *Debbie Clary, Chair*

Facility *Wes Westmoreland, Chair*

Curriculum *Pauline Cahill, Chair*

Board Development, Nominating, Bylaws and Legal Affairs Committee *Steve Grinton, Chair*

Community Relations/Marketing/Grievance *Debbie Clary, Chair*

Enrollment Application/Lottery *Betsy Harnage, chair*

Safety and Security Committee *Sara Tongel, Chair*

Parent Liaison *Mike Jackson*

PCAEF Report *Betsy Harnage, Vice Chair: Committee meets on November 5th to discuss the upcoming Mascaraed Ball which will be held on November 17th in the 11th/12th grade courtyard.*

Board Training *Debbie Clary*

New Business

Old Business

Adjournment *Wes Westmoreland made a motion to adjourn and Betsy Harnage seconded. Meeting was adjourned.*